



Volleyball **South Australia**

South Australian Beach Advisory Committee **Terms of Reference**

Volleyball South Australia

Date of Issue	August 2022
Last Reviewed	May 2026
Controlling Body	VSA Management

PURPOSE

The South Australian Beach Committee (SABC) is a subcommittee of Volleyball South Australia (VSA) and reports directly to VSA Management.

The purpose of the SABC is to provide an industry voice that helps shape the establishment and future of beach volleyball in South Australia.

The SABC provides confidential, strategic, and practical advice to inform VSA of key priorities for the development of beach volleyball programs. This includes supporting the professional, sustainable, and ongoing growth of participation in beach volleyball across South Australia.

The SABC may collaborate with other duly appointed VSA bodies, such as subcommittees, working groups, focus groups, and forums, as directed by VSA Management, to support the development of volleyball.

The SABC is also responsible for:

- Raising awareness of beach volleyball
- Promoting and safeguarding the integrity and long-term sustainability of beach volleyball in South Australia
- Upholding the professionalism and integrity of both SABC and VSA

MEMBERSHIP

- 1x VSA Beach Volleyball Coordinator (VSA employee held Chairperson)
- 1x VSA Management Representative
- 2x Social Beach Competition Representative
- 2x Male Beach Series Senior Player Representative
- 2x Female Beach Series Senior Player Representative
- 1 x VSA Pathways Beach Coach representative (Pathways or State Team Coach - Not a VSA employee)

Additional Members may be included and invited to meetings at the discretion of VSA management. All Committee members must hold a current and valid VSA membership.

MEETING ATTENDANCE

It is important to note that only the designated representatives are allowed to attend meetings. However, there are a few exceptions to this rule.

1. If there is a committee handover after a club's AGM, both the previous and new members are allowed to attend this one meeting.
2. If the representative is unable to attend due to illness, an approved stand-in can attend if communicated to VSA beforehand.

DELIVERABLES / SCOPE

Specific outputs in connection with the SABC:

1. To provide VSA Management with advice and recommendations regarding the Beach Volleyball pathway and its associated programs, competitions, and offerings in South Australia, including but not limited to:
 - SA Beach Volleyball Series (SABVS)
 - Beach volleyball programs and development initiatives
 - Competitions and events across the pathway

2. To create and foster a link between all bodies involved within Beach Volleyball in South Australia.
3. To provide policy and Regulation recommendations for the development of SA Beach Volleyball Series, Program, Competitions and offerings in South Australia.
4. To act as a consultative forum for VSA management when new changes are proposed at State or National level that may affect SA Beach Volleyball Series, Program, Competitions and offerings in South Australia.

The recommendations and advice from items 1-4 above will inform, but not direct, decisions made by the VSA Management.

WORKING PRINCIPLES

1. The members of the Committee will recognise and support the confidential nature of the working committee and will support and develop VSA's broad goal regarding SA Beach Series development.
2. The members of the Committee will support VSA's mission and vision statements and will abide and be bound by the VSA's Constitution, By-Laws, Code of Conduct and all VSA and VA Policies.

EXPECTATIONS / CONDUCT

- a. The SABC will identify and report any actual or anticipated challenges that may conflict with the Purpose and Deliverables of the SABC.
- b. Communication outside of meetings will be circulated by Minutes to all SABC Members.
- c. The structure of the SABC ensures all stakeholders are made aware of deliberations and resolutions.
- d. The SABC will provide appropriate recommendations to VSA Management.
- e. The SABC will maintain confidentiality in relation to all sensitive, privileged, or non-public information discussed within the committee
- f. The SABC will ensure that all actual, potential, or perceived conflicts of interest are declared and appropriately managed in accordance with agreed procedures.

MEETINGS

- a. The Chairperson or Deputy Chair will schedule all meetings of the SABC.
- b. The Chairperson in liaison with VSA will set the Agenda for all Meetings of SABC. Committee members may submit suggestions for inclusion.
- c. All recommendations of the SABC will be recorded and retained in the SABC records. These recommendations will be circulated to the VSA Management for consideration and decision.
- d. The committee will meet a minimum of 4 times a year.

REMUNERATION

This is a volunteer position. No member of the SABC shall be entitled to any remuneration for their time contributed to the SABC.

REPORTING

The Committee is a working committee within the VSA structure. The VSA Management representative will provide support to the Committee and when required will forward the Committee's recommendations to the VSA CEO.

APPOINTMENT PROCESS

VSA will seek interested volunteers from the Beach Volleyball Community and clubs.

The Chairperson will be a VSA-appointed staff member.

If VSA does not receive nominations for all positions on the Committee then the role of the Committee will be to identify possible other candidates. It will then be the responsibility of the Chairperson and / or the VSA Management representative to approach them in regard to joining the Committee.

Conversely if there are more nominations than available on the Committee the following positions shall be responsible for the selection of the Committee members;

- Chairperson of the Committee
- VSA Management representative
- VSA CEO

The Chairperson of the Committee and the Head of Participation may decide that on occasion the discussion items on the Committee meeting agenda may benefit from the involvement of another individual, VSA representative or stakeholder at the Committee Meeting. As appropriate the Chairperson of the Committee and / or the VSA Management representative may invite them to the Committee meetings.

Document History Log

Issue number	Date Issued	Approved by
1	June 2018	Anne-Marie McAinsh
2	February 2021	Cameron Taeuber
3	July 2022	Karla Della Pietra
4	May 2026	Karla Della Pietra